

# Notice of Meeting



## Oxfordshire Joint Health Overview & Scrutiny Committee

Thursday, 18 September 2014 at 10.00 am  
County Hall

### Membership

Chairman – vacancy (please see Agenda Item 1)  
Deputy Chairman - Councillor Susanna Pressel

*Councillors:* Kevin Bulmer Tim Hallchurch MBE Les Sibley

Yvonne Constance Laura Price

Surinder Dhesi Alison Rooke

*District Councillors:* Martin Barrett Christopher Hood Rose Stratford

Alison Thomson

*Co-optees:* Moira Logie Dr Keith Ruddle Mrs A. Wilkinson

**Notes:** *Date of next meeting: 20 November 2014*

#### What does this Committee review or scrutinise?

- Any matter relating to the planning, provision and operation of health services in the area of its local authorities.
- Health issues, systems or economics, not just services provided, commissioned or managed by the NHS.

#### How can I have my say?

We welcome the views of the community on any issues in relation to the responsibilities of this Committee. Members of the public may ask to speak on any item on the agenda or may suggest matters which they would like the Committee to look at. **Requests to speak must be submitted to the Committee Officer below no later than 9 am on the working day before the date of the meeting.**

#### For more information about this Committee please contact:

|                              |   |   |
|------------------------------|---|---|
| Chairman                     | - | vacancy<br>E.Mail:  |
| Policy & Performance Manager | - | <i>Ben Threadgold Tel: (01865) 328219<br/>ben.threadgold@oxfordshire.gov.uk</i> |
| Committee Officer            | - | <i>Julie Dean Tel: (01865) 815322<br/>julie.dean@oxfordshire.gov.uk</i>         |

Peter G. Clark  
County Solicitor

September 2014

County Hall, New Road, Oxford, OX1 1ND

[www.oxfordshire.gov.uk](http://www.oxfordshire.gov.uk) Fax: 01865 783195 Media Enquiries 01865 323870

## **About the Oxfordshire Joint Health Overview & Scrutiny Committee**

The Joint Committee is made up of 15 members. Twelve of them are Councillors, seven from Oxfordshire County Council, and one from each of the District Councils – Cherwell, West Oxfordshire, Oxford City, Vale of White Horse, and South Oxfordshire. Three people can be co-opted to the Joint Committee to bring a community perspective. It is administered by the County Council. Unlike other local authority Scrutiny Committees, the work of the Health Scrutiny Committee involves looking ‘outwards’ and across agencies. Its focus is on health, and while its main interest is likely to be the NHS, it may also look at services provided by local councils which have an impact on health.

### **About Health Scrutiny**

Health Scrutiny is about:

- Providing a challenge to the NHS and other organisations that provide health care
- Examining how well the NHS and other relevant organisations are performing
- Influencing the Cabinet on decisions that affect local people
- Representing the community in NHS decision making, including responding to formal consultations on NHS service changes
- Helping the NHS to develop arrangements for providing health care in Oxfordshire
- Promoting joined up working across organisations
- Looking at the bigger picture of health care, including the promotion of good health
- Ensuring that health care is provided to those who need it the most

Health Scrutiny is NOT about:

- Making day to day service decisions
- Investigating individual complaints.

### **What does this Committee do?**

The Committee meets up to 4 times a year or more. It develops a work programme, which lists the issues it plans to investigate. These investigations can include whole committee investigations undertaken during the meeting, or reviews by a panel of members doing research and talking to lots of people outside of the meeting. Once an investigation is completed the Committee provides its advice to the relevant part of the Oxfordshire (or wider) NHS system and/or to the Cabinet, the full Councils or scrutiny committees of the relevant local authorities. Meetings are open to the public and all reports are available to the public unless exempt or confidential, when the items would be considered in closed session.

**If you have any special requirements (such as a large print version of these papers or special access facilities) please contact the officer named on the front page, giving as much notice as possible before the meeting**

**A hearing loop is available at County Hall.**

# AGENDA

## 1. Election of Chairman for the remainder of the 2014/15 Council Year

To elect a Chairman for the remainder of the 2014/15 Council Year.

## 2. Apologies for Absence and Temporary Appointments

## 3. Declarations of Interest - see guidance note on the back page

## 4. Minutes

To approve the minutes of the meeting held on 3 July 2014 (**JHO4**) and to receive information arising from them.

## 5. Speaking to or Petitioning the Committee

## 6. Oxford University Hospitals NHS Trust Action Plan - CQC Inspection

**10:15**

As requested by the Committee at the previous meeting, the final approved action plans developed by the Oxford University Hospitals (OUH) NHS Trust are attached at **JHO6**. These are in response to the Care Quality Commission (CQC) Chief Inspector of Hospitals Report which was published on 14 May 2014.

Andrew Stevens, Director of Planning & Information, OUH, will attend the meeting to discuss the detailed action plan and to give an update on progress since the inspection.

## 7. Emerging Findings of the Non - Emergency Patient Transport Services Consultation

10:45

David Smith, Chief Executive of the Oxfordshire Clinical Commissioning Group will provide an update on consultations and proposals regarding eligibility for patient transport services (**JHO7**).

Please find attached the following documents:

- Emerging findings of the non-emergency patient transport services consultation
- Non – emergency patient transport services – Public consultation report
- Appendix 1: Analysis of responses to consultation questions 1 – 7
- Appendix 2: Key findings from stakeholder meetings
- Appendix 3: Feedback from written responses
- Appendix 4: Glossary

## 8. Healthwatch Oxfordshire

11:05

Rachel Coney, Director of Healthwatch Oxfordshire will attend to present the attached report on recent projects (**JHO8**).

## 9. Oral Health of Children in Oxfordshire

11:25

Eunan O'Neill, Public Health Specialist, will present the attached report (**JHO9**) on the oral health of children in Oxfordshire (**JHO9**).

***The Oxfordshire Joint Health Overview & Scrutiny Committee is RECOMMENDED to consider the above report containing information on the statutory dental public health functions of the Local Authority, the current oral health of five year old children in Oxfordshire and the actions being taken to provide dental public health services for the local community; and to make recommendations on future actions if needed.***

## **10. Developing Musculoskeletal Services in Oxfordshire - a Briefing on Engagement Activity**

**11:45**

Colin Sullivan, Oxfordshire Clinical Commissioning Group (OCCG) will update the Committee on the planned changes to the musculoskeletal services. A briefing on engagement activity is attached (**JHO10**).

## **11. Outgoing Chairman's Report and Forward Plan**

**12:05**

An oral update will be given on meetings which the outgoing Chairman had attended since the last meeting. The Committee's attention is also drawn to the Forward Plan which is attached at **JHO11**.

## **12. Dates of Future Meetings - for information**

Please note that the Joint Committee will meet on the following dates during the remainder of the 2014/15 municipal year and the 2015/16 municipal year:

### 2014/15

20 November 2014  
5 February 2015

### 2015/16

23 April 2015  
2 July 2015  
17 September 2015  
19 November 2015  
4 February 2016

## Declarations of Interest

### The duty to declare.....

Under the Localism Act 2011 it is a criminal offence to

- (a) fail to register a disclosable pecuniary interest within 28 days of election or co-option (or re-election or re-appointment), or
- (b) provide false or misleading information on registration, or
- (c) participate in discussion or voting in a meeting on a matter in which the member or co-opted member has a disclosable pecuniary interest.

### Whose Interests must be included?

The Act provides that the interests which must be notified are those of a member or co-opted member of the authority, **or**

- those of a spouse or civil partner of the member or co-opted member;
- those of a person with whom the member or co-opted member is living as husband/wife
- those of a person with whom the member or co-opted member is living as if they were civil partners.

(in each case where the member or co-opted member is aware that the other person has the interest).

### What if I remember that I have a Disclosable Pecuniary Interest during the Meeting?.

The Code requires that, at a meeting, where a member or co-opted member has a disclosable interest (of which they are aware) in any matter being considered, they disclose that interest to the meeting. The Council will continue to include an appropriate item on agendas for all meetings, to facilitate this.

Although not explicitly required by the legislation or by the code, it is recommended that in the interests of transparency and for the benefit of all in attendance at the meeting (including members of the public) the nature as well as the existence of the interest is disclosed.

A member or co-opted member who has disclosed a pecuniary interest at a meeting must not participate (or participate further) in any discussion of the matter; and must not participate in any vote or further vote taken; and must withdraw from the room.

Members are asked to continue to pay regard to the following provisions in the code that *“You must serve only the public interest and must never improperly confer an advantage or disadvantage on any person including yourself”* or *“You must not place yourself in situations where your honesty and integrity may be questioned.....”*.

Please seek advice from the Monitoring Officer prior to the meeting should you have any doubt about your approach.

### List of Disclosable Pecuniary Interests:

**Employment** (includes *“any employment, office, trade, profession or vocation carried on for profit or gain”*.), **Sponsorship, Contracts, Land, Licences, Corporate Tenancies, Securities.**

For a full list of Disclosable Pecuniary Interests and further Guidance on this matter please see the Guide to the New Code of Conduct and Register of Interests at Members’ conduct guidelines. <http://intranet.oxfordshire.gov.uk/wps/wcm/connect/occ/Insite/Elected+members/> or contact Glenn Watson on (01865) 815270 or [glenn.watson@oxfordshire.gov.uk](mailto:glenn.watson@oxfordshire.gov.uk) for a hard copy of the document.